

**QUICK MEMORANDUM FORM**

**MINNESOTA POLLUTION CONTROL AGENCY**

**520 Lafayette Road  
St. Paul, Minnesota 55155  
Telephone (612) 296-6300**

**Date: July 25, 1990**

**TO: Leo Clobes  
Dittmer Oil Company  
600 East Lincoln  
Fairfax, Minnesota 55332**

**FROM: Janet Berryhill  
Tanks and Spills Section  
Division of Hazardous Waste  
(612) 643-3427**

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**RE: Additional Information Needed  
Site: Dittmer Oil  
Site ID#: LEAK00001940**  
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Please provide the following information:

1. What is your monthly average sales of gasoline and diesel fuel?
2. Please send your daily inventory records for September, October and November of 1989.

Thank you for your help.

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This informal way of responding to you saves us the time and expense of preparing a formal letter. Please contact us if we can help you further or you have questions on this matter.  
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