REMEDIATION
INVOICE PAYMENT ROUTING SLIP

Staff Person K. Sorlen **LOG #** **MSR** 8136

Site Name: Former Food + Fuel	
Purchase Order #: 3000009814	
Funding Source: R32 G200 PRP	
PROJECT CODE/ID #: R32PJXLS0018925	
Invoice #: 0022138	

By your initials, you are verifying that the work was performed within the term of the contract and Work Order that billing has been reviewed against the terms of the contract and a determination of eligible costs has been made, and a sufficient encumbrance currently exists for this contract under this allotment number to pay authorized amount noted.

ROUTING:	INITIAL	DATE
Reg Rep/ Eng/Hydro/PM		
Project Leader	KS	5/14/14
Contract Manager	SR	5/21/14
Unit Supervisor	[illegible]	5-21-14
Authorized REP	[illegible]	5-21-14
Chantle Andersen	CA	5-21-14

COMMENTS:
For LSI including lab

R - 7941

PAYMENT

Payment Amount:

$ ~~[illegible]~~ 1687.69

☐ Final Payment/Close Purchase Order

☐ Partial Payment

☐ Payment Refusal

by:
when:
how:

Prevailing Wages Required ☐ Yes or ☒ No

If Yes, attach Prevailing Wage Payroll Information

Return to Fiscal by: 5/16

Carlson McCain

MAY 07 2014

BY:

ENVIRONMENTAL • ENGINEERING • LAND SURVEYING

May 6, 2014

Minnesota Pollution Control Agency
Fiscal Services Division
Attn: Ms. Kathryn Serier
520 Lafayette Road
St. Paul, Minnesota 55155

Re: Invoice #0022138 (2nd Invoice)
Standard Scope of Work Limited Site Investigation
Former Food & Fuel
4020- 233rd Avenue Northwest
St. Francis, MN 55070
MPCA Leak #18925

Dear Ms. Serier:

Please find attached the 2nd invoice for standard scope of work Limited Site Investigation (LSI) activities conducted at the former Food & Fuel property (Site) located at 4020 – 233rd Avenue NW in St. Francis, Minnesota. The attached invoice (#0022138) includes project management activities (i.e. non-specific administration and agency updates) billed at the Project Manager rate of $92.07 by Chris Loch. In addition, water well receptor survey and excavation report preparation (MPCA Guidance Document 3-02) preparation was conducted by Chris Loch at the Field Scientist II rate of $83.44; Barb Ryan at the Project Management rate of $92.07; and Dan Wilke at the Drafting Technician rate of $57.54. LSI Report preparation (Phase 002) was invoiced by Jill Keefe at the Scientist II rate of $83.44 and Dan Wilke at the Drafting Technician rate of $57.54 per hour. Laboratory analytical (Pace Analytical Services) services for soil-gas analysis (TO-15 & EZ canister assembly) are also included with this invoice. Monies retained are not being claimed as part of this invoice.

If you have any questions or request additional information, you may contact me at (952) 346-3913 or email cloch@carlsonmccain.com.

Sincerely,

Carlson McCain, Inc.

Chris Loch
Environmental Project Manager

Enclosure

Carlson McCain

INVOICE

PLEASE MAIL ALL PAYMENTS TO:
Carlson McCain, Inc.
248 Apollo Drive, Suite 100 • Lino Lakes, MN 55014
Tel 763-489-7900 • Fax 763-489-7959

Minnesota Pollution Control Agency
Attn: Fiscal Services Division
520 Lafayette Road North
St. Paul, MN 55155

May 6, 2014
Project No: 4977-00
Invoice No: 0022138
Project Manager Christopher Loch

Project 4977-00 Former Food & Fuel
Purchase Order/Work Order #3000009814
MPCA Leak #18925
Total budget ($15,859.15)
Contract #73951

Professional Services Through April 26, 2014

Phase 001 Subsurface Investigation

Professional Personnel

	Hours	Rate	Amount	
B. Ryan - Project Geologist				
Project Manager	1.00	92.07	92.07	
C. Loch - Project Geologist				
Scientist 2	3.00	83.44	250.32	
Project Manager	1.50	92.07	138.11	
D. Wilke - Staff Engineer				
CADD Specialist	2.00	57.54	115.08	
Totals	7.50		595.58	
Total Labor				**595.58**

Retainage

Current Retainage	59.56	(10.00% of 595.58)	**-59.56**
Prior Retainage	329.62		
Retainage-To-Date	389.18		

Total this Phase **$536.02**

Phase 002 LSI Report Preparation

Professional Personnel

	Hours	Rate	Amount
J. Keefe - Staff Hydrogeologist			
Scientist 2	1.00	83.44	83.44
D. Wilke - Staff Engineer			
CADD Specialist	2.00	57.54	115.08

Totals		3.00	198.52	
Total Labor				**198.52**

Retainage

Current Retainage	19.85	(10.00% of 198.52)	-19.85
Prior Retainage	13.81		
Retainage-To-Date	33.66		

Total this Phase **$178.67**

Phase 003 Laboratory Analysis

Subcontractors

Laboratory	973.00	
Total Subcontractors	**973.00**	**973.00**

Retainage

Retainage-To-Date 0.00

Total this Phase **$973.00**

Total this Invoice **$1,687.69**

Retaingl 59.56
19.85

Billing Backup

Tuesday, May 06, 2014

Carlson McCain, Inc. **Invoice Dated 5/6/14** *4:00:21 PM*

Project 4977-00 Former Food & Fuel

Phase 001 Subsurface Investigation

Professional Personnel

	Hours	Rate	Amount
B. Ryan - Project Geologist			
Professional Services			
4/7/14 E-7 Excavation report	1.00	92.07	92.07
General Excavation Report			
C. Loch - Project Geologist			
Professional Services			
3/31/14 I-47 Well Water receptor survey	1.00	83.44	83.44
Prepare, finalize and send out water confirmation letter to City of St. Francis/information about water and sanitary services and main lines			
4/3/14 E-7 Excavation report	2.00	83.44	166.88
UST excavation report preparation/finalize			
4/3/14 I-32 Nonspecific administration	.30	92.07	27.62
Review and approve laboratory invoice/invoice and budget track			
4/9/14 I-32 Nonspecific administration	.20	92.07	18.41
Review and approve LSI drilling invoice (Thein)			
4/11/14 I-1 Agency update	.40	92.07	36.83
Project and FY2014 work order status update with Kathryn Serier (MPCA PM)/potential add. work for FY2015			
4/14/14 I-32 Nonspecific administration	.60	92.07	55.25
Budget track and project status/invoice sent to MPCA AP			
D. Wilke - Staff Engineer			
Technical Services			
4/3/14 E-7 Excavation report	2.00	57.54	115.08
Figures			
Totals	7.50		595.58
Total Labor			**595.58**
	Total this Phase		**$595.58**

Phase 002 LSI Report Preparation

Professional Personnel

	Hours	Rate	Amount
J. Keefe - Staff Hydrogeologist			
Professional Services			
4/14/14 Data - Other	1.00	83.44	83.44
Prepare boring logs.			
D. Wilke - Staff Engineer			
Technical Services			

3/31/14 I-22 Investigation report RI Figures	2.00	57.54	115.08
Totals	3.00		198.52
Total Labor			**198.52**
		Total this Phase	**$198.52**

Phase 003 Laboratory Analysis

Subcontractors

Laboratory

4/28/14 Pace Analytical / Invoice: 14100059652, 4/1/2014	973.00	
Total Subcontractors	**973.00**	**973.00**
Total this Phase		**$973.00**
Total this report		**$1,767.10**

Pace Analytical™
www.pacelabs.com

INVOICE

Pace Analytical Services, Inc.
1700 Elm Street, Suite 200
Minneapolis, MN 55414
Phone: (612)607-1700

Invoice Number: 14100059652
Date: 04/01/2014
Total Amount Due: $973.00

Sold To:
Ms. Stephanie Symoniak
Carlson McCain
248 Apollo Drive
Circle Pines, MN 55014

Please Remit To:
Pace Analytical Services, Inc.
P.O. Box 684056
Chicago, IL 60695-4056

Client Number/Client ID	Purchase Order No	Pace Project Mgr	Terms	Page
10-104571 / CARLSON PROF	4977-00	Justin Benjamin	Net 30 Days**	1

Client Project: 4977-00 Former Food & Fuel
Pace Project No: 10260521
Report Sent To: Chris Loch, Carlson McCain, Inc
Comments: MPCA WO: 3000009814
Client Name: Carlson McCain
Sample Received: 3/17/2014

ANALYTICAL CHARGES

Quantity	Unit	Description	Method	Matrix	Price	Total
5	Ea	EZ Canister Assembly	Miscellaneous Charges	Air	$25.00	$125.00
4	Ea	TO15 MSV AIR	TO-15	Air	$212.00	$848.00
					Analytical Subtotal	$973.00

Total Number of Charges 9 **Total Invoice Amount** **$973.00**

If you have any questions or to pay by credit card, please contact Justin Benjamin at Pace.
Phone: (612)607-6323 Email: justin.benjamin@pacelabs.com

4977-00.003
OK - No MARK UP (MPCA CONTRACT)

****1.5% MONTHLY FINANCE CHARGE ASSESSED AFTER 30 DAYS OR TERMS OF CONTRACT.**
PLEASE REFERENCE THE INVOICE NUMBER ON ALL REMITTANCE ADVICE.
AN EQUAL OPPORTUNITY EMPLOYER

Please complete and return copy of invoice with your payment.

INVOICE TOTAL **$973.00**

Amount Paid: $ ____________________

Check No: ____________________

Customer No: 10-104571 Invoice No: 14100059652

Carlson McCain, Inc.

Site Name: Former Food & Fuel
Site Location: 4020 - 233rd Ave NW - St. Francis, MN
State Job #: MPCA Leak #18925
Invoice Period: 3/31/14 through 4/26/14 (#0022138)

Work Order Amount: $15,859.15
Work Order No.: 3000009814
Work Order End Date: 6/30/2014

Contract ID/Shell No.: 73951
Contingency Amount: N/A
Amendment Amount: N/A

TASK	Work Order Amount	Approved Contingency Amount	Revised Task Budget	Total Previous Invoices	Current Invoice	10% Retainer	Amount Due (Less Retainer)	Total Expanded to Date	Total Remaining Budget	% Budget Expended	% Scope of Work Completed
Task 1 - Subsurface Investigation											
MPCA Status Updates	$ 184.14	$ -	$ 184.14	$ 92.07	$ 36.83	$ 3.68	$ 33.15	$ 128.90	$ 55.24	70%	50%
Site Specific Health & Safety Plan	$ 92.07	$ -	$ 92.07	$ 92.07	$ -	$ -	$ -	$ 92.07	$ -	100%	100%
Site Access/Cordination with City	$ 230.18	$ -	$ 230.18	$ 119.69	$ -	$ -	$ -	$ 119.69	$ 110.49	52%	75%
Background Review/Historical Research	$ 184.14	$ -	$ 184.14	$ 184.14	$ -	$ -	$ -	$ 184.14	$ -	100%	100%
UST Excavation Report Prep (3-02)	$ 707.79	$ -	$ 707.79	$ 333.76	$ 374.03	$ 37.40	$ 336.63	$ 707.79	$ -	100%	100%
Field Work Notification & Scheduling	$ 276.21	$ -	$ 276.21	$ 276.20	$ -	$ -	$ -	$ 276.20	$ 0.01	100%	100%
Project Administration	$ 368.28	$ -	$ 368.28	$ 230.18	$ 101.28	$ 10.13	$ 91.15	$ 331.46	$ 36.82	90%	70%
Utility Clearance	$ 46.04	$ -	$ 46.04	$ 46.04	$ -	$ -	$ -	$ 46.04	$ -	100%	100%
Surface Water Survey	$ 149.62	$ -	$ 149.62	$ 149.62	$ -	$ -	$ -	$ 149.62	$ -	100%	100%
Vapor Receptor Survey	$ 299.24	$ -	$ 299.24	$ 299.24	$ -	$ -	$ -	$ 299.24	$ -	100%	100%
Water Well Survey	$ 299.24	$ -	$ 299.24	$ 215.80	$ 83.44	$ 8.34	$ 75.10	$ 299.24	$ -	100%	100%
Release Notification Follow-up	$ 166.88	$ -	$ 166.88	$ -	$ -	$ -	$ -	$ -	$ 166.88	0%	0%
Soil & Vapor Boring Oversight & Sampling	$ 926.52	$ -	$ 926.52	$ 926.52	$ -	$ -	$ -	$ 926.52	$ -	100%	100%
Sample Shipping & Transportation	$ 66.18	$ -	$ 66.18	$ 66.18	$ -	$ -	$ -	$ 66.18	$ -	100%	100%
Travel Time	$ 264.72	$ -	$ 264.72	$ 264.72	$ -	$ -	$ -	$ 264.72	$ -	100%	100%
Vehicle mileage	$ 101.70	$ -	$ 101.70	$ 100.80	$ -	N/A	$ -	$ 100.80	$ 0.90	99%	100%
Per Diem Breakfast	$ 9.00	$ -	$ 9.00	$ -	$ -	N/A	$ -	$ -	$ 9.00	0%	100%
Per Diem Lunch	$ 11.00	$ -	$ 11.00	$ -	$ -	N/A	$ -	$ -	$ 11.00	0%	100%
Photoionization Detector (PID)	$ 75.00	$ -	$ 75.00	$ 75.00	$ -	N/A	$ -	$ 75.00	$ -	100%	100%
Multi-Gas Meter (4-gas)	$ 18.75	$ -	$ 18.75	$ 18.75	$ -	N/A	$ -	$ 18.75	$ -	100%	100%
Electronic Water Level Indicator	$ 10.00	$ -	$ 10.00	$ 10.00	$ -	N/A	$ -	$ 10.00	$ -	100%	100%
Soil Sampling Supplies	$ 35.00	$ -	$ 35.00	$ 21.00	$ -	N/A	$ -	$ 21.00	$ 14.00	60%	100%
Groundwater Sampling Supplies	$ 42.00	$ -	$ 42.00	$ 42.00	$ -	N/A	$ -	$ 42.00	$ -	100%	100%
Total Task 1	$ 4,563.69	$ -	$ 4,563.69	$ 3,563.78	$ 595.58	$ 59.56	$ 536.02	$ 4,159.36	$ 404.34	91%	90%
Task 2 - Report Preparation											
Guidance Document 4-06 Preparation	$ 2,899.22	$ -	$ 2,899.22	$ 138.10	$ 198.52	$ 19.85	$ 178.67	$ 336.62	$ 2,562.60	12%	10%
Total Task 2	$ 2,899.22	$ -	$ 2,899.22	$ 138.10	$ 198.52	$ 19.85	$ 178.67	$ 336.62	$ 2,562.60	12%	10%
Task 3 Laboratory Analysis											
Lab (Soil, GW, Soil Gas & Grain Size)	$ 2,746.00	$ -	$ 2,746.00	$ 1,386.00	$ 973.00	N/A	$ 973.00	$ 2,359.00	$ 387.00	86%	100%
Total Task 3	$ 2,746.00	$ -	$ 2,746.00	$ 1,386.00	$ 973.00	N/A	$ 973.00	$ 2,359.00	$ 387.00	86%	100%
Task 4 Soil Boring Advancement/Drilling											
Driller - 1 soil borings/1 vapor boring	$ 5,650.24	$ -	$ 5,650.24	$ 5,604.00	$ -	N/A	$ -	$ 5,604.00	$ 46.24	99%	100%
Total Task 4	$ 5,650.24	$ -	$ 5,650.24	$ 5,604.00	$ -	N/A	$ -	$ 5,604.00	$ 46.24	99%	100%
Total Costs	$ 15,859.15	$ -	$ 15,859.15	$ 10,691.88	$ 1,767.10	$ 79.41	$ 1,687.69	$ 12,458.98	$ 3,400.18	79%	70%

Work Order Retainage Summary

Task	Invoice # & Date	Retainage	Requested Payment on Invoice
1	0021990 (4/14/14)	$ 329.62	$ -
2	0021990 (4/14/14)	$ 13.81	$ -
3	0021990 (4/14/14)	$ -	$ -
4	0021990 (4/14/14)	$ -	$ -
1	0022138 (4/26/14)	$ 59.56	$ -
2	0022138 (4/26/14)	$ 19.85	$ -
3	0022138 (4/26/14)	$ -	$ -
Total Retainage:		$ 422.84	

Current Invoice - Retainer Amount Due:
$ 1,687.69

Minnesota Pollution Control Agency
Tales - Individual Work Order Summary

Interest Name: Former Food-n-Fuel
Work Order Number: 3000009814
Preferred Id: 18925

MPCA Project Manager: Serier, Kathryn
Verbal Date:
Fu

Merla Elig	Fed Tank Elig
☐	☑

Amounts

Work Order Amount:	15,859.15	Contingency Amount:	.00
App. Change Orders:	0.00	Contingency Balance:	.00
Approved Amend Amount:	.00		
		Retainage Balance:	422.84
Approved Budget:	15,859.15	Total Invoice Amounts:	12,036.14
Funds Available:	3,400.17	Invoices Paid Sum:	12,036.14

Invoices

Invoice Number	Invoice Date	Invoice Amount	Invoice Paid Amount	Invoice Paid Date	FY	Retainage Held:	Retainage Paid:
21990	04/14/2014	10,348.45	10,348.45		2014	343.43	0.00
For LSI work including driling and lab analytical							
22138	05/06/2014	1,687.69	1,687.69		2014	79.41	0.00
For LSI work including lab							

Invoice Description

Ammendments + Change Orders

Adjustment Type / Description	Amount	Approved Date	Fiscal Year
Change Order	.00	03/12/2014	2014
Verbal - 03/11/14 - transfer money for snow removal - "unexpected/urgent situation".			