



**Minnesota Pollution  
Control Agency**

520 Lafayette Road North  
St. Paul, MN 55155-4194

# Contract Work Order

Doc Type: Master Work Order

## Contract Work Order Information

Master Contract number: B24033 MPCA Contractor name: AECOM  
 Master Contract start date: July 1, 2008 Master Contract expiration date: June 30, 2010  
 Job code/Leak number: 32L15656  
 (if applicable)  
 Work Order number: B34876 Work Order amount: \$ 20,004.00  
 MAPS allotment number: 331 G210 H11 NOMA MAPS order number: B34876  
 Contractor's Project Manager: Tim Grape Phone: \_\_\_\_\_  
 MPCA's Project Manager: Arlene Furuseth Phone: \_\_\_\_\_  
 Project/Site name: Alex Exhaust  
 Address (if applicable): \_\_\_\_\_  
 City: Alexandria State: MN Zip code: \_\_\_\_\_

## Terms

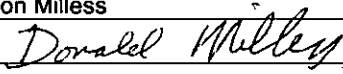
- The state of Minnesota (State), acting through the Minnesota Pollution Control Agency (MPCA) Commissioner, has entered into Contract B24033, with AECOM  
 This Contract is for services which may include additional vapor intrusion assessment and soil borings
- This document is a Work Order. This Work Order issued pursuant to Contract B24033
- Work Order effective date:** October 20, 2009 or the date the State obtains all required signatures under Minn. Stat. § 16C.05, subd. 2, whichever is later. **The Contractor must not begin work until this Work Order is fully executed and the Contractor has been notified by the State's Authorized Representative to begin the work.**
- Work Order expiration date:** June 30, 2010
- The Contractor shall complete the work specified in the workplan  
 dated September 23, 2009 and is attached to this Work Order. The Contractor shall perform all work in accordance with this Work Order and Contract B24033 within the stated time schedule or until all obligations set forth in the Work Order have been fulfilled to the satisfaction of the State, whichever occurs first. Line item adjustments can be done within a task with prior approval and cannot exceed budget task amount.
- Except as modified below, this proposal is made an integral part of this Work Order: N/A
- The Contractor shall submit the tasks/deliverables specified in the attached Work Plan. The total obligations of the State for all compensation and reimbursement to the Contractor for work described in this Work Order shall not exceed twenty thousand, four and no/100 Dollars \$ 20,004.00
- A contingency amount of \_\_\_\_\_ Dollars \$ 0.00  
 is established. This contingency amount is **not** included in the total obligations of the State. Contingency funds cannot be released without prior written approval by the MPCA Project Manager.
- An increase in the authorized budget, major change in scope or extension of schedule is only authorized by written Amendment signed by the State's Authorized Representative.
- Use of contingency funds, transfer of funds between tasks or within a task and minor changes in scope can be authorized by written Change Order signed by the State's Project Manager.
- All time frames for preparation of work products shall commence upon Contractor's receipt of this Work Order and final signature by the MPCA.

- 12. Contractor is hereby authorized to act as the Agent for the State for purposes of site access.
- 13. The Contractor shall not commence work unless all the insurance specified in Contract B24033 is in force and a current Certificate of Insurance is on file with the State.
- 14. The State's Project Manager Authorized to issue Change Orders is Arlene Furuseth
- 15. The State's Authorized Representative(s) authorized to issue Work Orders and Work Order Amendments is/are Don Milless, Sandeep Burman or Jeff Lewis

**Signatures**

*All Work Orders over \$100,000 and up to \$1 million must be reviewed and signed by the MPCA Department of Administration Delegated Authority.*

**1. Minnesota Pollution Control Agency  
Master Contract Authorized Representative**

Print name: Don Milless  
Signature:   
Title: Supervisor Date: October 20, 2009

**2. Department of Administration Delegated Authority**

Print name: Romelda Kascht, Jayne Stilwell Lamb, or Martina Cameron  
Signature: \_\_\_\_\_  
Title: \_\_\_\_\_ Date: \_\_\_\_\_  
Work order number: B34876

**Copies to:** Contractor  
MPCA Project Manager  
Department of Administration's Delegated Authority