



Building a Better World
for All of Us®

DQ#5103

RECEIVED
FEB 09 2015

BY: _____

February 6, 2015

RE: Name Change Administrative Air Permit
Application
Sanimax USA Inc.
Facility ID: 03700070
SEH No. SANIM 131141

Fiscal Services - 6th Floor
Minnesota Pollution Control Agency
520 Lafayette Road North
St. Paul, MN 55155-4194

Dear Air Quality Document Coordinator:

Enclosed please find two copies of the application for an administrative amendment to the Part 70 permit for the Sanimax facility (permit number: 03700070-006) located in South St. Paul, Minnesota. The facility and corporate operator name has been changed from Sanimax USA Inc. to Sanimax USA, LLC. The \$285 application fee is also enclosed.

If you have any questions regarding this permit application, please contact me as noted below, or Ben Bertram (920.494.0418 Ext. 1230, ben.bertram@sanimax.com).

Sincerely,

Katie Hill Brandt, P.E.
Environmental Engineer
651.490.2032
khillbrandt@sehinc.com

KHB
Enclosure
c: Ben Bertram - Sanimax USA, LLC



**Minnesota Pollution
Control Agency**

520 Lafayette Road North
St. Paul, MN 55155-4194

RECEIVED
FEB 09 2015

ORIGINAL

DQ# 5103

SCP-01: Submittal Cover Page

Permit Application/Notification/ Determination Request Fee Submittal

Air Quality Permit Program

Doc Type: Permit Application

Instructions on Page 7

Check from: _____
Check # 356075
Amt of Check \$285
Date of Check _____
Date of Dep. _____

1a) AQ Facility ID No.: 03700070

1b) AQ File No: 578

2) Facility Name: Sanimax USA Inc.

3) Submittal is (choose from the following options and then complete the remainder of item 3 as directed:

- ☐ The final certified (or recertified) version of a previously-submitted permit application. **Complete Section 3A.**
- ☐ Additional or supplemental information requested by permit staff during the permit-writing process. **Complete Section 3A.**
- ☐ A request that the Minnesota Pollution Control Agency (MPCA) make an applicability determination. **Complete Section 3A.**
- ☐ An application for a new individual Part 70 or State permit – choose **one** of the following:
 - ☐ This is the original application or replacement for a denied application – **Complete Section 3B.**
 - ☐ This is the replacement for an application returned as incomplete (not denied) **and** the scope is different than the incomplete application – **Complete Section 3B.**
 - ☐ This is the replacement for an application returned as incomplete (not denied) **and** the scope is exactly the same as in the incomplete application – **Complete Section 3E.**
- ☐ An application for reissuance of an individual Part 70 or State permit – choose **one** of the following:
 - ☐ This is the original application or replacement for a denied application – **Complete Section 3B.**
 - ☐ This is the replacement for an application returned as incomplete (not denied) **and** the scope is different than the incomplete application – **Complete Section 3B.**
 - ☐ This is the replacement for an application returned as incomplete (not denied) **and** the scope is exactly the same as in the incomplete application – **Complete Section 3E.**
- ☒ An application for an amendment to an existing individual Part 70 or State permit – choose **one** of the following:
 - ☒ This is the original application or replacement for a denied application – **Complete Section 3B.**
 - ☐ This is the replacement for an application returned as incomplete (not denied) **and** the scope is different than the incomplete application – **Complete Section 3B.**
 - ☐ This is the replacement for an application returned as incomplete (not denied) **and** the scope is exactly the same as in the incomplete application – **Complete Section 3E.**
- ☐ An application for a Registration Permit, Capped Permit, or General Permit – choose **one** of the following:
 - ☐ This is the original application or replacement for a denied application – **Complete Section 3C.**
 - ☐ This is the replacement for an application returned as incomplete (not denied) **and** the scope is different than the incomplete application – **Complete Section 3C.**
 - ☐ This is the replacement for an application returned as incomplete (not denied) **and** the scope is exactly the same as in the incomplete application – **Complete Section 3E.**
- ☐ An application for an administrative change to an existing Registration, Capped, or General Permit – choose **one** of the following:
 - ☐ This is the original application or replacement for a denied application – **Complete Section 3C.**
 - ☐ This is the replacement for an application returned as incomplete (not denied) **and** the scope is different than the incomplete application – **Complete Section 3C.**
 - ☐ This is the replacement for an application returned as incomplete (not denied) **and** the scope is exactly the same as in the incomplete application – **Complete Section 3E.**
- ☐ A notification required under Minn. R. 7007.1150(C); Minn. R. 7007.1250, subp. 4; Minn. R. 7007.1350; Minn. R. 7007.1110, subp. 10, 11, or 11a; or Minn. R. 7007.1146, subp. 2(G). **Complete Section 3D.**
- ☐ A notification from a hot mix asphalt plant holding a Registration Permit of the intent to incorporate ground tear-off shingles and/or manufacturer scrap shingles in the hot mix asphalt. **Complete Section 3D.**

Section 3A - Request for Applicability Determination, Recertification of a Previously-Submitted Permit Application, or Supplement to a Previously-Submitted Permit Application

Use this section only if your submittal is one of the following:

- The final version of a previously submitted permit application, incorporating changes negotiated through the permitting process, or
- Submittal of additional or supplemental information requested by permit staff during the permit-writing process, or
- A request for the MPCA to make an applicability determination.

For final versions and supplemental information, enter the "tracking number" which can be obtained from the MPCA permit staff working on the permit.

Check one of the boxes below. Do not complete Sections 3B, 3C, 3D, or 3E. Continue with item 4 of the form.

Choose one of the following:	Quantity	Points	Total points
☐ Recertification of a previously-submitted permit application – Tracking No: _____	NA	NA	NA
☐ Supplement to a previously-submitted permit application – Tracking No: _____	NA	NA	NA
☐ An Applicability Determination Request		x 10 =	

Section 3B - Application for an Individual Part 70 or State Permit, Reissuance of an Individual Part 70 or State Permit, or Amendment of an Individual Part 70 or State Permit

Is this application replacing an application that was returned as incomplete (not an application that was denied)?

☒ No ☐ Yes Enter the Tracking Number of the incomplete application being replaced: _____

Check as many of the boxes below as apply. If your submittal also includes notifications that do not require a permit application, also complete Section 3D. Then continue with item 4 of the form.

Choose one of the following:	Quantity	Points	Total points
☐ Application for an individual Part 70 permit		x 75 =	
☐ Application for an individual State permit		x 50 =	
☐ Application for reissuance of an expiring individual Part 70 or state permit			
Expiration date: _____ Application due date (180 days prior to expiration): _____ (mm/dd/yyyy) (mm/dd/yyyy)	NA	NA	NA
☐ Application for a Major Amendment to an individual State or Part 70 permit ☐ Includes Reconstruction or Modification of a New Source Performance Standards (NSPS) Affected Facility not subject to New Source Review		x 25 =	
☐ Application for a Moderate Amendment to an individual State or Part 70 permit		x 15 =	
☐ Application for a Minor Amendment to an individual State or Part 70 permit		x 4 =	
☒ Application for an Administrative Amendment to an individual State or Part 70 permit	1	x 1 =	1

Additional Information (check all that apply):

☐ Submittal was preceded by pre-application work with the MPCA (for example: dispersion modeling or modeling protocol review, AERA review, environmental review). The tracking number associated with the preapplication work is: _____
☐ Permit will replace an existing permit of a different type (e.g., replacing a Capped Permit with an individual State permit, or replacing a Part 70 General permit with an individual Part 70 permit).
☐ Permit is for construction of a new facility.
☐ Permit is required because of a modification to an existing facility, making the facility subject for the first time for the requirement for an air emission permit.
☐ Project is subject to Prevention of Significant Deterioration (PSD) (40 CFR § 52.21) • Send a complete copy of the application to U.S. Environmental Protection Agency (EPA) Region V (see instructions). • Contact EPA Region V to begin the Endangered Species Assessment process (see instructions).
☐ Permit is required because of installation or modification of a Part 61 National Emission Standards for Hazardous Air Pollutants (NESHAP) and/or a Part 60 NSPS Affected Facility at a Stationary Source with Potential-to-Emit below all permit thresholds (Minn. R. 7007.0500, subp. 2.C.(1)).

Section 3C - Application for a Registration, Capped, or General Permit

Is this application replacing an application that was returned as incomplete (not an application that was denied)?

☒ No ☐ Yes Enter the Tracking Number of the incomplete application being replaced: _____.

Check as many of the boxes below as apply. Continue with item 4 of the form.

Choose one of the following:

	Quantity	Points	Total Points
☐ Application for a Registration Permit ☐ Option A ☐ Option B ☐ Option C ☐ Option D		x 2 =	
☐ Application for a Capped Permit ☐ Option 1 ☐ Option 2		x 4 =	
☐ Application for a Part 70 General Permit ☐ Manufacturing General Permit ☐ Fiberglass General Permit		x 4 =	
☐ Application for a State General Permit ☐ Nonmetallic Mineral Processing General Permit		x 3 =	
☐ Application for an Administrative Change to an existing Registration, Capped, or General Permit (e.g., change of facility ownership)		x 1 =	

Additional Information (check all that apply):

- ☐ Permit will replace an existing permit of a different type (e.g., replacing a Registration Permit with a Capped Permit; replacing an Option B Registration Permit with an Option D Registration Permit; etc.)
- ☐ Permit is required for construction of a new facility
- ☐ Permit is required because of a modification to an existing facility, making the facility subject for the first time for the requirement for an air emission permit.
- ☐ Permit is required because of a modification or change making the facility ineligible for its existing air emission permit.

Section 3D - Notifications

If your submittal also includes a permit application, then also complete Section 3A, 3B, 3C, or 3e as applicable. Check all applicable boxes below, then continue with item 4 of the form.

- ☐ A Notification of Accumulated Insignificant Activities (Minn. R. 7007.1250, subp. 4)
- ☐ A Notification of Installation of Pollution Control Equipment (Minn. R. 7007.1150, item C)
- ☐ A Notification of Replacement of a Unit (Minn. R. 7007.1150, item C)
- ☐ A Notification of Replacement of Controls with Listed Controls (Minn. R. 7007.1150, item C)
- ☐ A Notification of Changes That Contravene a Permit Term (Minn. R. 7007.1350)
- ☐ A Notification of Applicability of a New NSPS (applies to Capped Permits) (Minn. R. 7007.1146, subp. 2(G))
- ☐ A Notification of Applicability of a New NSPS (applies to Registration Permits) (Minn. R. 7007.1110, subp. 10)
- ☐ A Notification of Changes (not Modifications) Causing a New Permit to be Needed (applies to Registration Permits) (Minn. R. 7007.1110, subp. 11)
- ☐ A Notification of a Regulatory Change Causing a New Permit to be Needed (applies to Registration Permits) (Minn. R. 7007.1110, subp. 11a)
- ☐ A Notification From a Hot Mix Asphalt Plant Including a Request to Incorporate Ground Tear-off Shingles and/or Manufacturer Scrap Shingles in the Hot Mix Asphalt (applies to Registration Permits) Minn. R. 7011.0913, subp. 3)

Section 3E -Replacement for an Incomplete Application Where the Project Scope is Unchanged

Enter the Tracking Number of the incomplete application being replaced: _____.

Check one option under "i" and one option under "ii". Calculate the points difference in "iii". Check all that apply under "iv." Then continue with item 4 of the form.

i. Choose one of the following describing this application:	Quantity	Points	Total Points
☐ Application for an individual Part 70 permit		x 75 =	
☐ Application for an individual State permit		x 50 =	

☐ Application for a Major Amendment to an individual State or Part 70 permit ☐ Includes Reconstruction or Modification of a New Source Performance Standards (NSPS) Affected Facility not subject to New Source Review		x 25 =	
☐ Application for a Moderate Amendment to an individual State or Part 70 permit		x 15 =	
☐ Application for a Minor Amendment to an individual State or Part 70 permit		x 4 =	
☐ Application for an Administrative Amendment to an individual State or Part 70 permit		x 1 =	
☐ Application for a Registration Permit ☐ Option A ☐ Option B ☐ Option C ☐ Option D		x 2 =	
☐ Application for a Capped Permit ☐ Option 1 ☐ Option 2		x 4 =	
☐ Application for a Part 70 General Permit ☐ Manufacturing General Permit ☐ Fiberglass General Permit		x 4 =	
☐ Application for a State General Permit ☐ Nonmetallic Mineral Processing General Permit		x 3 =	
☐ Application for an Administrative Change to an existing Registration, Capped, or General Permit (e.g., change of facility ownership)		x 1 =	
ii. Choose one of the following describing the incomplete application being replaced:	Quantity	Points	Total Points
☐ Application for an individual Part 70 permit		x 75 =	
☐ Application for an individual State permit		x 50 =	
☐ Application for a Major Amendment to an individual State or Part 70 permit		x 25 =	
☐ Application for a Moderate Amendment to an individual State or Part 70 permit		x 15 =	
☐ Application for a Minor Amendment to an individual State or Part 70 permit		x 4 =	
☐ Application for an Administrative Amendment to an individual State or Part 70 permit		x 1 =	
☐ Application for a Registration Permit ☐ Option A ☐ Option B ☐ Option C ☐ Option D		x 2 =	
☐ Application for a Capped Permit ☐ Option 1 ☐ Option 2		x 4 =	
☐ Application for a Part 70 General Permit ☐ Manufacturing General Permit ☐ Fiberglass General Permit		x 4 =	
☐ Application for a State General Permit ☐ Nonmetallic Mineral Processing General Permit		x 3 =	
☐ Application for an Administrative Change to an existing Registration, Capped, or General Permit (e.g., change of facility ownership)		x 1 =	
iii. (Points from part i: _____) – (Points from part ii: _____) = Total points for Section 3E. → If the number is negative (e.g., the number from "ii" is larger than the number from "i", enter "0").			
iv. Additional Information (check all that apply):			
☐ Submittal was preceded by pre-application work with the MPCA (for example: dispersion modeling or modeling protocol review, AERA review, environmental review). The tracking number associated with the preapplication work is: _____			
☐ Permit will replace an existing permit of a different type (e.g., replacing a Capped Permit with an individual State permit, or replacing a Part 70 General permit with an individual Part 70 permit)			
☐ Permit is for construction of a new facility.			
☐ Permit is required because of a modification to an existing facility, making the facility subject for the first time for the requirement for an air emission permit.			
☐ Project is subject to Prevention of Significant Deterioration (PSD) (40 CFR § 52.21) • Send a complete copy of the application to U.S. Environmental Protection Agency (EPA) Region V (see instructions). • Contact EPA Region V to begin the Endangered Species Assessment and Historic Preservation Act processes (see instructions).			
☐ Permit is required because of installation or modification of a Part 61 National Emission Standards for Hazardous Air Pollutants (NESHAP) and/or a Part 60 NSPS Affected Facility at a Stationary Source with Potential-to-Emit below all permit thresholds (Minn. R. 7007.0500, subp. 2.C.(1)).			

4) Total Points ("total points" from Section 3A, 3B, 3C, or 3E part iii)

1

5) Total Application Fee

$$\frac{1}{(\text{total points from item 4})} \times \$285 = \frac{\$285}{(\text{fee amount})}$$

The application fee amount is \$285 per point, payable to the MPCA. Send your payment ("fee amount") with your submittal. The fee is not refundable, per Minn. R. 7002.0016, subp. 1. There may be additional fees assessed during processing of your request, as required by Minn. R. ch. 7002.

6a) Confidentiality Statement:

- ☒ This application does not contain material claimed to be confidential under Minn. Stat. §§ 13.37 subd. 1(b) and 116.075. Skip item 6b, go to item 7.
- ☐ This application contains material which is claimed to be confidential under Minn. Stat. §§ 13.37 subd. 1(b) and 116.075. Complete Item 6b. Your submittal must include both Confidential and Public versions of your application.

Registration Permit applicants may not claim any portion of their application as confidential. If applying for a Registration permit or an administrative change to a Registration Permit, you must check the first box above ("This application does not contain.....").

- ☐ Confidential Copy of Application attached ☐ Public Copy of Application attached

6b) Confidentiality Certification

To certify data for the confidential use of the MPCA, a responsible official must read the following, certify to its truth by filling in the signature block on the following page, and provide the stated attachments.

- ☐ I certify that the enclosed permit application(s) and all attachments have been reviewed by me and do contain confidential material. I understand that only specific data can be considered confidential and not the entire application or permit. I certify that I have enclosed the following to comply with the proper procedure for confidential material:
- ☐ I have enclosed a statement identifying which data contained in my application I consider confidential, and I have explained why I believe the information qualifies for confidential (or non-public) treatment under Minnesota Statutes.
 - ☐ I have explained why the data for which I am seeking confidential treatment should not be considered "emissions data" which the MPCA is required to make available to the public under federal law.
 - ☐ I have enclosed an application containing all pertinent information to allow for completion and issuance of my permit. This document has been clearly marked "confidential".
 - ☐ I have enclosed a second copy of my application with the confidential data blacked out (not omitted or deleted entirely). It is evident from this copy that information was there, but that it is not for public review. This document has been clearly marked "public copy".

Permittee responsible official:

Mr./Ms. _____
Title: _____
Signature: _____
Date: _____

Co-Permittee responsible official (if applicable)

Mr./Ms. _____
Title: _____
Signature: _____
Date: _____

7) Submittal Certification

I certify under penalty of law that the enclosed documents and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete.

I also certify, in accordance with Minn. R. 7007.0500, subp. 2 (K)(2) and subp. 2 (K)(3), that I have reviewed the procedures implemented by my facility to maintain compliance and that those procedures are, to the best of my knowledge and belief, reasonable to maintain compliance with all applicable requirements, including those that will become applicable during the term of the permit.

Choose one of the following:

- ☒ I certify that no construction is associated with the permit action sought by this permit application.
- ☐ I certify that my project includes construction, but construction has not yet been started except as allowed under Minn. R. 7007.1110, subp. 10 or Minn. R. 7007.1250, subp. 4, and will not begin until the permit is issued except as allowed under Minn. R. 7007.1110, subp. 12; Minn. R. 7007.1142, subp. 2; Minn. R. 7007.1150, item C; or Minn. R. 7007.1450, subp. 7.
- ☐ My project includes construction, and construction other than what is allowed under Minnesota Rules has been started

Permittee responsible official:

Mr./Ms. Mr. John Primak

Title: Vice President Operations

Signature: 

Date: February 3, 2015

Co-Permittee responsible official (if applicable)

Mr./Ms. _____

Title: _____

Signature: _____

Date: _____

8) Package Submittal

Applications, notifications, and/or requests that are submitted without authorized signature(s) (under Submittal Certification for all applications and under Confidentiality Certification if you are seeking confidential treatment of any information in the application); without required forms, and/or without the required application fee, will be returned. You must submit at least one SCP-01 that bears the original signature(s) (i.e., is not a photocopy of the signed signature page). Please make your check out to the Minnesota Pollution Control Agency. Send the complete application package and check to:

**Fiscal Services – 6th Floor
Minnesota Pollution Control Agency
520 Lafayette Road North
St. Paul, MN 55155-4194**

You may choose to submit your application as a "pdf" file on a compact disc (CD). If you choose this option, you must still include a paper copy of any form that requires a signature.



**Minnesota Pollution
Control Agency**

520 Lafayette Road North
St. Paul, MN 55155-4194

CH-01

Change Description

Air Quality Permit Program

Doc Type: Permit Application

Instructions on Page 2

Instructions: Provide below a description of each physical and operational change, or proposed change to existing permit conditions, included in this application. This includes addition of new units, removal or replacement of existing units, or changes which may result in debottlenecking of emission units. Use Form CH-02 to determine if a permit amendment is required for your proposed change or modification.

1a) AQ Facility ID No.: 03700070

1b) AQ File No.: 578

2) Facility Name: Sanimax USA Inc.

3) Does your project involve construction or a physical or operational change to your facility?

☒ No. Go to question 5

☐ Construction or physical change.

☐ Operational change.

4) Does your project involve the addition or modification of a non-emergency generator?

☐ No.

☐ Yes. You must conduct screening modeling for the generator or group of generators. See instructions.

5) Do you need your permit issued by a certain date?

☐ No.

☒ Yes. Date: June 1, 2015

Reason: In conjunction with a pending permit amendment for a boiler replacement, the new boiler must be installed in June to meet production increases.

6) Complete and attach Form CD-01 to specify which applicable requirements need to be added to or deleted from your permit unless the application is for a change in ownership, a change in facility name, or an extension of a deadline by no more than 120 days. The deadline must be one which Minnesota Pollution Control Agency (MPCA) has authority to extend. If the application is only for a change in ownership, a change in facility name, or an extension of a deadline by no more than 120 days, Form CD-01 does not need to be included. Instead, include this information in the description below.

7) Description of proposed project, including all physical and/or operational changes:

The facility and corporate operator name has been changed from Sanimax USA Inc. to Sanimax USA, LLC. This application requests that the air permit be amended to reflect this change in name



**Minnesota Pollution
Control Agency**

520 Lafayette Road North
St. Paul, MN 55155-4194

CH-02

Action Type Determination

Air Quality Permit Program

Doc Type: Permit Application

1a) AQ Facility ID No.: 03700070 **1b)** Agency Interest ID No.: _____

2) Facility Name: Sanimax USA Inc.

Answer the questions on this form, referring to and completing the additional forms as directed, to determine if a permit or amendment is required (and if so what type), or if a notification is required.

- 3.** Does the change consist only of a change in facility ownership or operational control, facility ownership name, or facility name?
- ☐ No. Go to question 4.
- ☒ Yes. Complete Form CH-17 for an administrative change requiring an administrative amendment; proceed to question 12 of this form.
- 4.** Does the change consist only of the extension of a deadline by no more than 120 days? The deadline must be one which Minnesota Pollution Control Agency (MPCA) has authority to extend, or the answer to this question must be "no."
- ☐ No. Go to question 5.
- ☐ Yes. Make a copy of the permit page showing the deadline, and mark it up to show the desired extension; include it and Form CH-08 in your submittal. Proceed to question 12 of this form.
- 5.** Does the proposed change or modification require a major amendment? To answer this question, use Form CH-03 and all forms referenced therein. Include these forms in your submittal, unless otherwise noted on Form CH-12 or CH-09, if applicable.
- ☐ Yes. The proposed change consists only of amending existing permit requirements related to **monitoring, reporting, or recordkeeping** as shown by item 2 on Form CH-03. Go to question 12.
- ☐ Yes. The proposed change is a major amendment as indicated by one or more questions for items 3 through 9 on Form CH-03. Go to question 10.
- ☐ No. Go to question 6.
- 6.** Does the entire proposed change or modification consist **only** of insignificant activities described in Minn. R. 7007.1300, subparts 2 and/or 3, or conditionally insignificant activities listed in Minn. R. 7008.4100 and/or Minn. R. 7008.4110?
- ☐ Yes. The proposed change qualifies as an insignificant modification under Minn. R. 7007.1250, subp. 1.A. No permit amendment is needed to make the change, and you are done with this form. If the modification triggers new monitoring, record keeping, or reporting requirements under applicable requirements or Minn. R. 7007.0100 to 7007.1850, then you must initiate an administrative amendment under Minn. R. 7007.1400 to include the new requirements no more than 30 days after making the modification. If the proposed change also meets the conditions of Minn. R. 7007.1250, subp. 4, then you must notify the MPCA using Form CH-12.
- ☐ No. Part of the project is not one of the listed insignificant activities listed in Minn. R. 7007.1300, subp. 2 and/or 3, Minn. R. 7008.4100, or Minn. R. 7008.4110. Go to question 7.
- 7.** Can the change be done through an administrative amendment? Use Form CH-08 to determine Yes or No.
- ☐ Yes. Include Form CH-08 in your application. Proceed to question 10.
- ☐ No. Go to question 8.
- 8.** Can the change be made through the "contravening permit terms" provision? Use Form CH-09 to determine Yes or No.
- ☐ Yes. Include Form CH-09 in your submittal. Proceed to question 12.
- ☐ No. Go to question 9.
- 9.** Is a minor or moderate amendment needed? Complete Form CH-10 to determine Yes or No.
- ☐ Yes. Include Form CH-10 in your submittal. Go to question 10.
- ☐ No. Complete Form CH-12 to determine what notification or recordkeeping requirements apply. Proceed to question 12.

10. Complete Form CH-11 to determine your status with regard to crossing permit thresholds, and indicate that status below.
- ☐ This change can be made through the permit amendment provisions of Minn. R. 7007.1450 or 7007.1500. Include Form CH-11 in your submittal. If you are applying for an administrative amendment, proceed to question 12. Otherwise, go to question 11.
 - ☐ This change requires issuance of a Title V or State operating permit. Submit a completed Total Facility Application. You are done with this form.
11. Complete Form CH-13 to determine what state rules apply to the equipment you are adding or the changes you are proposing, and include Form CH-13 in your submittal. Then proceed to question 12.
12. In addition to this form and any forms you were instructed herein to include in your submittal, complete and submit Form CH-14 and, any other forms or information as directed on Form CH-14.



**Minnesota Pollution
Control Agency**

520 Lafayette Road North
St. Paul, MN 55155-4194

ORIGINAL RECEIVED
FEB 09 2015

DO#5103

CH-17

BY: _____ **Individual Permit Administrative Changes**

Air Quality Permit Program

Doc Type: Permit Application

Use this document to identify certain administrative changes that have occurred or will occur at a facility holding an individual state or Part 70 permit and that require an administrative amendment under Minn. R. 7007.1400. Do not use this form for changes other than those described in the form; refer to Form CH-02 to determine the type of permit amendment needed for other changes.

Facility name: Sanimax USA Inc.

Facility permit number: 03700070-006

Who can we call if we have questions about the information entered on this document?

Name: Ben Bertram

Phone: 920.494.0418 Ext. 1230

Check all that apply:

☒ Change in facility name

☐ Change in facility ownership or control; date of change: _____

(mm/dd/yyyy)

Include all information listed in Minn. R. 7007.1400, subp. 1.E. (a written agreement containing a specific date for transfer of permit responsibility, coverage, and liability between the current and new permittee)

☒ Change in owner's or operator's name

The three changes described above require a permit action. Follow the instructions on Form CH-02 and CH-14 to determine which forms must be submitted in addition to this one.

If you need to change the general contact information for your facility (e.g., contact or billing name, phone number, e-mail, etc.), this does not require a permit action, but you do need to notify the Minnesota Pollution Control Agency (MPCA) so that we have current information for your facility. Do not use this form, but instead submit a letter to the MPCA's Air Quality Permit Document Coordinator, IND/AQP, explaining the changed information.

Complete items 1) – 8) with the new information that should be put on record for the facility:

1) **Facility name:** Sanimax USA, LLC

2) **Facility location:** (If the facility is located within the city limits of Minneapolis, provide a map showing the exact location.)

Street address: 505 Hardman Avenue South

City: South St. Paul MN County: Dakota Zip code: 55705

Mailing address: 505 Hardman Avenue South

City: South St. Paul State: MN Zip code: 55705

3) **Corporate/Company Owner(s):**

Name: Sanimax Holding Inc.

Mailing address: 2099 Badgerland Avenue

City: Green Bay State: WI Zip code: 54303

Owner classification: ☒ Private ☐ Local Govt. ☐ State Govt. ☐ Federal Govt. ☐ Utility

4) **Corporate/Company Operator(s)** (if different than owner):

Name: Sanimax USA, LLC

Mailing address: 2099 Badgerland Avenue

City: Green Bay State: WI Zip code: 54303

5) **Co-permittee(s)** (if applicable):

Name: _____

Mailing address: _____

City: _____ State: _____ Zip code: _____

6) Legally responsible official for this permit/facility:

Mr./Ms.: Mr. John Primak Phone: 514.648.6001 Ext. 3305
Title: Vice President Operations Fax: _____
At (check one): ☒ Owner address ☐ Operator address ☐ Emission facility address
☐ Other (specify): _____

7) Contact person for this permit:

Mr./Ms.: Mr. Ben Bertram Phone: 920.494.0418 Ext. 1230
Title: Project Manager Fax: _____
At (check one): ☐ Owner address ☐ Operator address ☒ Emission facility address
☐ Other (specify): _____
E-mail address: ben.bertram@sanimax.com

8) All billings for annual fees should be addressed to:

Mr./Ms.: Mr. Ben Bertram Phone: 920.494.0418 Ext. 1230
Title: Project Manager Fax: _____
At (check one): ☐ Owner address ☐ Operator address ☒ Emission facility address
☐ Other (specify): _____

Complete item 9) if this includes a change in ownership and/or operational control:

9) Certification:

I am applying for change of ownership/operational control. I certify that the new owner/operator will comply with the terms of the existing permit. I further certify that the owners and operator identified in this form are all of the owners and operators of the permitted facility. Person certifying this permit application:

Mr./Ms.: _____ Phone: _____
Title: _____ Fax: _____
Signature: _____ Date (mm/dd/yyyy): _____
Date transfer of ownership will occur (mm/dd/yyyy): _____

Complete item 10) to identify a change in facility location:

10) Facility relocation:

- ☒ Facility will not be relocated
- ☐ Facility is a portable plant and will be relocated to a location authorized by the existing permit. Notify the MPCA each time the facility changes location by submitting Form NM-RE, Location Notification. It is not necessary to submit this form (Form CH-17) or to obtain a new permit if the only change is relocation of a portable plant to a location authorized by the existing permit.
- ☐ Facility is not a portable plant and will be relocated at a new address. The facility is required to obtain a new permit prior to moving to a different location. This form is not the tool for applying for such a permit. Obtain the appropriate permit application forms from <http://www.pca.state.mn.us/air/permits/forms.html>.

Copies of the forms mentioned in this document are available on the MPCA website at <http://www.pca.state.mn.us/air/permits/forms.html>.

Minnesota Rules can be found at: http://www.pca.state.mn.us/air/air_mnrules.html.

If none of the above administrative changes have been made, please do not return this document. If you need to change the general contact information for your facility (e.g., contact or billing name, phone number, e-mail, etc.), this does not require a permit action, but you do need to notify the MPCA so that we have current information for your facility. Do not use this form, but instead submit a letter to the MPCA's Air Quality Permit Document Coordinator, IND/AQP, explaining the changed information.

The MPCA appreciates your efforts in providing up-to-date information about your facility. If you have any questions, please feel free to contact the MPCA at 651-296-6300 or 1-800-657-3864.



**Minnesota Pollution
Control Agency**

520 Lafayette Road North
St. Paul, MN 55155-4194

CH-14

Permit Notification and Amendment Application Requirements

Air Quality Permit Program

Doc Type: Permit Application

Instructions on Page 4

1a) AQ Facility ID No.: 03700070 1b) Agency Interest ID No.: _____

2) Facility Name: Sanimax USA Inc.

- 3) Minn. R. 7007.0600 describes what a permit application must include. The items in the following list constitute an administratively complete application, but do not necessarily mean that the application is technically complete for the purpose of taking final permit action. Please complete the following to verify that you have included all the indicated forms and information.

Included	Not included	Form/Requirement	When required
☒	☒	SCP-01 Submittal Cover Page with original signature	Always
☐	☒	CH-GI-01 Facility Information	Always, except when using Form CH-17 for an administrative change requiring an administrative amendment
☐	☒	CH-15 SIP Changes and Permits	Always, except when using Form CH-17 for an administrative change requiring an administrative amendment
☐	☒	CH-00 Project Screening	Always, except when using Form CH-17 for an administrative change requiring an administrative amendment
☒	☒	CH-01 Change Description	Always
☒	☒	CH-02 Action Type Determination	Always
☒	☒	CH-14 Permit Notification and Amendment Application Requirements	Always
☐	☒	CH-03 Major Permit Amendment Determination	When indicated on CH-02, CH-12, or CH-09
☐	☒	CH-04 Determination of New Source Review Status	As directed on CH-03
☐	☒	CH-04a Determination of Increases at Major Sources	As directed on Form CH-04
☐	☒	CH-04b Determination of Increases at Minor Sources	As directed on Form CH-04
☐	☒	CH-04c Determination of Greenhouse Gas Status Under New Source Review	As directed on CH-03
☐	☒	CH-04d Calculating the Net Emissions Increase Under New Source Review	As directed on Form CH-04a
☐	☒	CH-04e Required Elements for Prevention of Significant Deterioration (PSD) Permit Application	As directed on Form CH-04b or CH-04d
☐	☒	BACT analysis	When the proposed change or modification is major under NSR
☐	☒	CH-05 Applicability of New Source Performance Standards (NSPS)	As directed on CH-03
☐	☒	Highlighted copy of applicable subpart(s) of 40 CFR Part 60, including Subpart A	When so indicated on CH-05

Included	Not included	Form/Requirement	When required
☐	☒	CH-06 Applicability of Part 61 NESHAP	As directed on CH-03
☐	☒	Highlighted copy of applicable subpart(s) of 40 CFR Part 61, including Subpart A	When so indicated on CH-06
☐	☒	CH-07 Applicability of Part 63 NESHAP	As directed on CH-03
☐	☒	Highlighted copy of applicable subpart(s) of 40 CFR Part 63, including Subpart A	When so indicated on CH-07 or CH-08
☐	☒	CH-11 Crossing Permit Thresholds	When indicated on CH-02. Make sure your proposed change qualifies for amendment of your existing permit, or as an I/O permit under Minn. R. 7007.0750, subpart 5.
☐	☒	CH-13 Applicability of State Rules	When indicated on CH-02
☐	☒	CD-01 Compliance Plan	For all applications for a major, moderate, or minor amendment, or when directed to on CH-01 for administrative amendments, or when indicated on CH-12.
☐	☒	GI-07 Facility Emissions Summary	For all amendment applications, except when there are no emission changes
☐	☒	Editable electronic spreadsheet containing all calculations	Whenever GI-07 or CH-04c is required. If submitting the application electronically ("pdf" on a CD), you must include the editable spreadsheet(s) on the CD. If submitting the application on paper, you must also include a CD of the editable electronic spreadsheet(s) with the application.
☐	☒	Emission calculation printouts (if submitting application electronically as a "pdf" document then the emission calculations must be a part of the the pdf document; if submitting a paper copy of the application, then the emission calculations must be printed on paper as part of the application. Example calculations must also be included.)	Whenever GI-07 or CH-04c is required.
☐	☒	HG-01 Mercury Releases to Ambient Air	If the permit will authorize an increase in mercury emissions (construction of a new facility that will emit mercury, or modification of an existing facility resulting in additional mercury emissions), AND the potential mercury emissions from the entire facility already are or will be (after the proposed change) three (3) or more pounds per year,
☐	☒	GI-09H Requirements: CAM	When adding or changing control equipment or controlled emission units at a Part 70 source
☐	☒	CAM Plan	When indicated on GI-09H
☐	☒	EMS-00 EMS Permit Qualification	When proposing to incorporate Environmental Management System (EMS) provisions
☐	☒	CH-10 Applicability of Minor or Moderate Amendment Process	When applying for a moderate or minor amendment
☐	☒	CH-08 Administrative Amendment Determination	When applying for an administrative amendment other than for a change in facility name, ownership, or ownership name
☒	☐	CH-17 Individual Permit Administrative Changes	When applying only for a change in facility name, ownership, or ownership name
☐	☒	CH-09 Contravening Permit Terms	When proposing contravening permit terms

Included	Not included	Form/Requirement	When required
☐	☒	CH-12 Written Notification Form	When proposing changes that do not require a permit amendment, other than those covered by contravening permit terms
☐	☒	IA-01 Insignificant Activities List	When the proposed change or modification includes changes to insignificant activities
☐	☒	GI-02 Process Flow Diagram	When the proposed change or modification includes changes to the process flow, including removing or adding new emission units, control devices, stacks/vents, tanks, or fugitive sources
☐	☒	Separate sheet showing revised process flow	When the process flow diagram is not drawn directly on Form GI-02
☐	☒	GI-03 Facility and Stack/Vent Diagram	When proposed change or modification includes changes to the stack/vent diagram, including removing or relocating existing stack/vents, or adding new stack/vents
☐	☒	Separate sheet showing revised stack/vent diagram	When the stack/vent diagram is not drawn directly on Form GI-03
☐	☒	GI-04 Stack/Vent Information	When adding or changing stack/vents
☐	☒	GI-05A Pollution Control Equipment Information	When adding or changing control equipment
☐	☒	CD-05 Compliance Plan for Control Equipment (or marked-up permit page(s) for a specific control device when only making changes to operating parameter values of existing control equipment)	When adding or changing control equipment
☐	☒	HE-01 Hood Evaluation	When adding or changing control equipment that does not collect through a total enclosure
☐	☒	CR-02 Hood Certification	When adding or changing control equipment that does not collect through a total enclosure
☐	☒	GI-05B Emission Unit Information	When adding, replacing, or changing emission units, or adding or replacing a control device controlling an emission unit
☐	☒	GI-05C Tank Information	When adding, replacing, or changing storage tanks, or adding or replacing a control device controlling a tank
☐	☒	GI-05D Fugitive Emission Source Information	When adding, replacing, or changing fugitive sources, or adding or replacing a control device controlling a fugitive source
☐	☒	ME-01 Continuous Monitoring System Information	To describe new, removed, or changed continuous monitoring systems
☐	☒	PAL-01 PAL Cover Page	When requesting a new Plantwide Applicability Limit (PAL) under NSR
☐	☒	PAL-02 Determination of Plantwide Applicability Limit for Major NSR Sources	When requesting a new Plantwide Applicability Limit (PAL) under NSR
☐	☒	MI-02c Modeling for Plantwide Applicability Limitations	When requesting a new Plantwide Applicability Limit (PAL) under NSR
☐	☒	EC-03 IC Engine Screen Modeling	When adding or changing a non-emergency generator

Yes	No	Requirement	When Required
☐	☒	Application for reissuance of Title V or expiring state operating permit submitted ☐ required ☒ not required	If the expiration date of the operating permit has passed or will have passed by the time the requested permit amendment has been issued, Under Minn. R. 7007.0400, subpart 2, an application for reissuance of the operating permit is required 180 days prior to the expiration date of the permit.
☐	☒	Environmental Assessment Worksheet submitted ☐ required ☒ not required	Varies – see http://www.pca.state.mn.us/index.php/topics/environmental-review/environmental-assessment-worksheets-and-environmental-impact-statements.html
☐	☒	Air Emission Risk Analysis submitted (AERA) submitted ☐ required ☒ not required	An AERA will likely be needed if there is an increase of any criteria pollutant by 250 tons per year or more. An AERA may also be required on a case-by-case basis – see http://www.pca.state.mn.us/index.php/air/air-monitoring-and-reporting/air-emissions-modeling-and-monitoring/air-emission-risk-analysis-aera/air-emissions-risk-analysis-aera.html
☐	☒	Dispersion modeling submitted ☐ required ☒ not required	If AERA is needed, or if project is subject to PSD unless the only pollutant involved is a Volatile Organic Compound. See http://www.pca.state.mn.us/index.php/air/air-monitoring-and-reporting/air-emissions-modeling-and-monitoring/air-dispersion-modeling/index.html

Instructions for Form CH-14

- 1a) AQ Facility ID No.** -- Fill in your Air Quality (AQ) Facility identification (ID) Number (No.). This is the first eight digits of the permit number for all permits issued under Minn. R. ch. 7007.
- 1b) Agency Interest ID No.** -- Fill in your agency interest identification (ID) number (No.). This is an ID number assigned to your facility through the Tempo database. If you don't know this number, leave this line blank.
- 2) Facility Name** -- Enter your facility name.
- 3)** Complete each line of the table by checking the appropriate box, indicating that the specified form or attachment is included or not included in the application.