

May 22, 2017



Jason Moran
Emergency Management Unit
Minnesota Pollution Control Agency
520 Lafayette Road North
St. Paul, MN 55155-4194

Subject: Letter of Warning – Sanimax USA LLC, South Saint Paul, Dakota County

Dear Mr. Moran:

This letter is a response to your initial letter sent to us on April 25, 2017 in regards to failing to immediately report the release of approximately 60-gallons of fat in the railcar containment area on April 12, 2017 at 11:30 p.m. The release was reported 17 hours and 43 minutes late.

We acknowledge and will do so going forward report discharges according to requirements of the agency. We have trained all relevant staff on the release reporting requirements and processes. We have also reviewed the fact sheet as per your recommendation with the staff here.

Attached is a sign-in sheet of our staff acknowledging the requirements of the agency in reporting requirements and the process. Both your letter and the Fact Sheet "Reporting spills and leaks" were passed out to the staff.

Sincerely,



Dua Thor
Environmental, Health and Safety Specialist
651-451-6858 x 1520

Cc: Donn Johnson
Gene Parks
Ben Bertram
Todd Hentges

Temp Employee Attendance Register

Details on training activity

Name of the training activity:

MPCA Release reporting requirements and processes

Training date:

22-May-17

Name of trainer:

Dua Thor

Start:

8am 10am 4pm

If external, which firm?

Location where training is held:

Total time:

Participants

#	Name (Please, USE CAPITAL LETTERS)	Entity	Employee Number	Hours	Signature
1	George Harris	electrician		15 min	George Harris
2	Dua Thor	EHS Specialist		"	George Harris
3	Priska	N/A		"	George Harris
4	Charlene Fanson	N/A		"	George Harris
5	Todd Hestenes	Transportation		"	George Harris
6	Traus Daghino	Transportation		"	George Harris
7	Brock Carlson	transportation		"	George Harris
8	GERALD ORTEZ	Transportation		"	George Harris
9	Jake Dove	Transportation		"	George Harris
10	Mike Moorox	Transportation		"	George Harris
11	Ben Bartram	Production		"	George Harris
12	Edward Hest	Job Costing Control		"	George Harris
13	Zoss Carson	Boiler op.		"	George Harris
14	Matt Muller	Lead Utility		"	George Harris
15					

Temp Employee Attendance Register

Details on training activity

Name of the training activity:

MPCA Release reporting requirements and

processes

Dua Thor

Training date:

22-May-17

Name of trainer:

Start:

Bain Room 4000

If external, which firm?

Location where training is held:

Total time:

Participants

#	Name (Please, USE CAPITAL LETTERS)	Entity	Employee Number	Hours	Signature
1	EMMAE SWICK	Utility		15 min	
2	Wesley Johnson	Position		"	
3	Dennis Helz	Driver		"	
4	Don Sende	Driver		"	
5	TIM PHELPS	Supervisor		"	
6	Lee Brown	Driver		"	
7	Anthony Melton	ROAD WORK		"	
8	PHILIP SEVERANCE	SUPERVISOR		11	
9	Maier Gil Zambrano	Utility Operator		"	
10	Pharous Latimer	Feather		"	
11					
12					
13					
14					
15					

After completing all sections, please send this form to training@sanimax.com

Last Update: September 9th, 2013